

Become an IVC Student in just Nine Easy Steps!

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STEP 1: COMPLETE APPLICATION FOR ADMISSION

- Apply online at [OpenCCCApply](#) (To create an account you must have an email address)
- **The most important item on the application is to use your correct social security number**
- After your online application is received and processed, an e-mail will be sent informing you of your admission status or requesting additional information, if needed
- Once application is accepted, you will receive your IVC Student ID (G) number via email
- Any questions contact the Admission & Records (Bldg. 10) at (760) 355-6101

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STEP 2: ASSESSMENT TEST

- The ACCUPLACER Placement test is available at the Assessment Center (Bldg. 400, room 401)
- **NO APPOINTMENT NECESSARY**; however, you **MUST** arrive during testing hours to allow enough time to complete all tests. Click on link to view the [ACCUPLACER Schedule](#)
- Full Assessments include language (reading and writing) and math
- The ACCUPLACER Placement test is not timed, most students take 2 to 2 1/2 hours to complete all tests
- **You MUST bring a valid photo ID card and have an IVC Student ID (G) number**
- Any questions contact the Assessment Center at (760) 355-6450

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STEP 3: ONLINE ORIENTATION

- Click on link to complete the Online **ORIENTATION**
- Input your First Name, Last Name, Student ID, and current Term
- Click on **ENTER DO NOT ENTER AS GUEST**

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STEP 4: COUNSELING & EDUCATIONAL PLANNING

- You can complete the Abbreviated Education Plan online or schedule a counseling appointment to complete an Abbreviated or Comprehensive Student Educational Plan
- To schedule an appointment or questions contact the Student Services Center (Bldg. 100) at (760) 355-6543

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STEP 5: APPLY FOR FINANCIAL AID

- Apply online for financial aid by completing the FAFSA at www.fafsa.gov. AB 540 students can apply for Cal Grants and fee waivers at dream.csac.ca.gov
- Access your WebSTAR to see if you have any messages or unsatisfied requirements
- If eligible, you must accept your Terms and Conditions in WebSTAR before funds will be disbursed via debit card or direct deposit
- Any questions contact the Financial Aid office (Bldg. 1700) at (760) 355-6266

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STEP 6: REGISTER FOR CLASSES

- Login to your **WebSTAR** account to register for classes. During Priority and Late Registration you may register online seven days a week
- Login to your **Student Portal** to view your registration date and time
- Access your WebSTAR to view and print your class schedule

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STEP 7: PAY FEES

- Pay your enrollment, health, and parking fees through WebSTAR. Click to view other **payment options**
- Any questions contact the Business office (Bldg. 10) at (760) 355-6478

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STEP 8: BUY BOOKS

- You may purchase your textbooks at the IVC Bookstore or online at **IVC Bookstore**
- Any questions contact the IVC Bookstore (Bldg. 1900) at (760) 355-6394

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STEP 9: GO TO CLASS

- You **MUST** attend the first meeting of each class or you will be **DROPPED**



***STEPS 1 thru 4 must be completed to receive PRIORITY REGISTRATION**