

PETITION FOR AMENDING CLASS SIZE

Please attach the course outline of record. If an external accrediting body requires a class size limit official documentation of recommended limits must be attached.

I. Course Name and Number: _____

Current face-to-face class size limit: _____ Proposed face-to-face class size limit: _____

Current on-line class size limit: _____ Proposed on-line class size limit: _____

Submitted by _____

Faculty member

Department

Campus extension: _____ Email: _____

Approved by: _____ (Dept. Chair)

_____ (Division Dean)

_____ (Curriculum Chair)

II. Please provide class size limits for same or comparable courses in all benchmark colleges. (Attach documentation—official course outline or other official verification for each benchmark.)

Note: If comparable course is not offered, write "N/A" in appropriate box.

Grossmont	College of the Desert	Hartnell	Monterey Peninsula	Shasta

NOTE: If another college has data that is relevant to the course you are trying to amend please list class size data below and the rationale for including it.

College: _____

Course Number and Units: _____

Rationale:

Enrollment trend for the last two semesters:

	Term:	Term:
Beginning enrollment	_____	_____
Wait list data	_____	_____
Ending enrollment	_____	_____
Grade distribution %	A	_____
	B	_____
	C	_____
	D	_____
	F	_____
	W	_____

III. ADDITIONAL INFORMATION

Provide the pedagogical explanation of the teaching approaches you believe will help justify the class size limit you are proposing.

Skill level: is this course designed for students who may need additional attention or assistance? Alternately, does this course require additional guidance due to the higher-order, complex ideas found in the course outcomes? Please explain.

Technology, seat capacity, safety, or other legal issues: How is the capacity connected to educational outcomes? Please explain.

Other special considerations: